



KVOA COMMUNICATIONS, INC.
 P.O. Box 5188, Tucson, Arizona 85703-0188
 Studios at 209 W. Elm, 85705-6538
 Tel: 520.792.2270 Fax: 520.620.1309

www.kvoa.com

For Internal Station Use

This Form Should Be Used to Create a Job Vacancy Folder
 For Each Vacancy at the Station(s)

Use This Information In Completing Appendices 1 and 2 of the EEO Public File Report

NEW JOB VACANCY

Part A

I. General Information

1. Job Title: Weekend Anchor / Reporter
2. Station: KVOA-TV
3. Date Position Opened: February 16, 2012
4. Date Position Filled: February 27, 2012
5. Documentation of Dissemination of Notice: Has Part B of this form detailing recruitment efforts undertaken been complete and dated copies of all advertisements, bulletins, letters, faxes, emails or other communications announcing this vacancy attached hereto?

Yes ☒

No ☐

II. Interviews

1. List of people interviewed for this position:

Name

Date

Recruitment Source

Rebecca Taylor Chrzanowski
Nichole Szelmerei
Larissa Wohl

2/18/12
2/20/12
2/20/12

Kvoa.com
internal candidate
internal candidate

2. Total number of people interviewed for this position:

3

3. Total number of applicants for this job:

5

III. Hiree

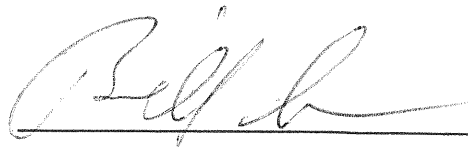
Person ultimately hired for this position:

Name: Rebecca Taylor Chrzanowski

Recruitment Source: Kvoo.com

Approval:

General Manager:



Date:

3/8/12



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Part B Recruitment Sources Utilized

1. Was a copy of the job notice for this vacancy posted in a place where employees would easily see it at the station(s) and at other stations in the group?

Yes ☒ No ☐

Date posted: 10/14/11

Attach a copy of notice posted.

2. Was a copy of the job notice for this vacancy sent to any third party for distribution to its list of referral organizations (i.e. state broadcasters association)?

Yes ☒ No ☐

Name of Third Party: _____

Date Sent: 10/14/11

Attach proof of sending to third party.

Attach copy of third party's proof of distribution.

3. Was a copy of the job notice for this vacancy sent to all the organizations on the station's list of organizations entitled to receive copies of such notices (Form B-2)?

Yes ☒ No ☐

Date Sent: 10/14/11

Attach a copy of the current list of such organizations.

Attach proof of sending to such organizations.

4. Was a copy of the job notice for this vacancy sent to any additional organizations or advertised in any additional media outlets?

Yes ☒ No ☐

Complete the following information for each additional source utilized for advertising the vacancy. Attach copies of newspaper advertisements and scripts of radio/television advertisements. Attach proof of publication.

a) Name of Source:

Contact Person:

Address:

Telephone:

Fax:

Email:

How was notification given to this source?

b) Name of Source:

Contact Person:

Address:

Telephone:

Fax:

Email:

How was notification given to this source?

c) Name of Source:

Contact Person:

Address:

Telephone:

Fax:

Email:

How was notification given to this source?

d) Name of Source:

Contact Person:

Address:

Telephone:

Fax:

Email:

How was notification given to this source?

e) Name of Source:

Contact Person:

Address:

Telephone:

Fax:

Email:

How was notification given to this source?

f) Name of Source:

Contact Person:

Address:

Telephone:

Fax:

Email:

How was notification given to this source?

g) Name of Source:

Contact Person:

Address:

Telephone:

Fax:

Email:

How was notification given to this source?

February 25, 2012

Please refer to the original Multi Media Journalist hiring folder (Sandy Rathbun) for posting details. Position originally posted on 10/14/11. Has been posted repetitively.

Gabriella
Payroll Clerk

Weekend Anchor/MMJ

Posted: Mar 1, 2012 9:01 AM

Updated: Mar 1, 2012 9:01 AM

KVOA-TV News 4 Tucson is looking for the best of the best to join our talented news staff. We are the market news leader operating in non-linear and the only local station to broadcast in High Definition.

Like

Tweet 0

SHARE

Rating:

0.0 (0 votes)

We are seeking a Weekend Anchor/Multi-Media Journalist. If you love news and have the drive to win, this is the place for you. Your anchoring skills must demonstrate strong communication abilities which allow you to report hard news as well as the lighter side. You must also be an experienced, self-motivated, enterprise reporter with strong writing skills who is interested in covering hard news and breaking news everyday.

You must possess at least three to five years of live experience at a commercial television news station. A college degree is also preferred. And if you enjoy hiking, biking, golfing and sunshine almost all year round, Tucson is the place you want to work... and live.

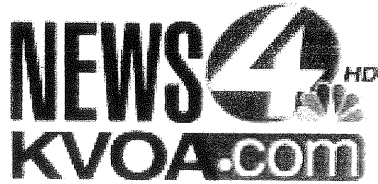
Send resume, tape, and references to

Kathleen Choal
Station Manager KVOA-TV
P.O. Box 5188
Tucson, AZ 85703

No Phone Calls Please

KVOA is an Equal Opportunity Employer.

Pre-employment drug testing and driving record are required for employment consideration.



KVOA COMMUNICATIONS, INC.

WEEKEND ANCHOR/MMJ

KVOA-TV News 4 Tucson is looking for the best of the best to join our talented news staff. We are seeking a Weekend Anchor/Multi-Media Journalist.

If you love news and have the drive to win, this is the place for you. Your anchoring skills must demonstrate strong communication abilities which allow you to report hard news as well as the lighter side. You must also be an experienced, self-motivated, enterprise reporter with strong writing skills who is interested in covering hard news and breaking news every day.

You must possess at least three to five years of live experience at a commercial television news station. A college degree is also preferred. If you enjoy hiking, biking, golfing and sunshine almost all year round, Tucson is the place you want to work... and live.

Please send tapes, resume and references to:

Cathie Batbie
KVOA-TV News Director
PO Box 5188
Tucson AZ 85703
cbatbie@kvoa.com

No phone calls please

A Motor Vehicle Report & Pre-Employment drug screening are required.
KVOA Communications Inc. is an Equal Opportunity Employer.